

CITY OF PORT REPUBLIC
6:30 p.m. December 10, 2013
REGULAR CITY COUNCIL MEETING

Adequate notice of this meeting was given as required by the Open Public Meetings Act. On the motion of Council President Rummler, seconded by Councilmember Bugdon, and carried to close the workshop portion of the meeting.

COUNCILMEMBERS PRESENT: Charles Endicott, Donna Riegel, Doris Bugdon, Craig Rummler, John Adams, Roger Giberson, Kevin Wessler

COUNCILMEMBERS ABSENT:

MAYOR: Gary B. Giberson

ACTING MUNICIPAL CLERK: Kimberly A. Campellone

ATTORNEY: Kimberly Procopio, Esq.

Council President Craig Rummler called the meeting to order and lead the flag salute. This is to advise the general public and to instruct that it be recorded in the minutes, in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act". The Municipal Clerk of the City of Port Republic posted at City Hall, 143 Main Street, Port Republic and mailed and/or faxed to the Atlantic City Press and the Mainland Journal, a meeting notice setting for the time, date and locations of this meeting.

MOTION TO APPROVE NOVEMBER 12, 2013 CITY COUNCIL MEETING MINUTES

On the motion of Councilmember Bugdon, seconded of Councilmember Riegel and carried.

YES: Endicott, Riegel, Bugdon Rummler, Adams, Giberson, Wessler

NO:

ABSENT:

ABSTAIN:

MOTION TO APPROVE DECEMBER 2013 BILL LIST

On the motion of Councilmember Bugdon, seconded of Councilmember Riegel and carried.

YES: Endicott, Riegel, Bugdon, Rummler, Adams, Giberson, Wessler

NO:

ABSENT:

ABSTAIN:

MOTION TO PAY ALL SIGNED BILLS

On the motion of Councilmember Bugdon, seconded of Councilmember Giberson and carried.

YES: Endicott, Riegel, Bugdon, Rummler, Adams, Giberson, Wessler

NO:

ABSENT:

ABSTAIN:

Police/Emergency Management:

Ticket activity for the months of January through October of 2013: DWI 18, Other 700 for a total of 719 of which 674 were issued by the State Police and 44 by the Atlantic County Sheriff. Continue work on Central Ave problem of speeding. Sheriff office has been alerted.

Work continues on the mitigation plan. In addition, updates continue to come in on the winter weather.

Administrative/Personnel:

Congratulations to Municipal Clerk Kimberly Campellone. She passed her state exam with a 93. Gina Simon has taken her exam. She should know her results before the new year.

We continue to have computer network problems. We are looking for a new IT person/company. In addition, we will wait until the move into the new city hall before getting a new copier.

Public Works:

New parts have been ordered for the salt dog in preparation of the winter months. Jim Milton and Dan Giberson continue with maintenance. Council President commended Jim and Dan on getting the roads cleared during the snow storm.

Councilman Giberson received the paperwork for the Forest Fire Service and there is the possibility that we may be able to do a controlled fire for the brush pile. There is a process that needs to be followed.

Recreation:

The tree lighting was very successful. Councilwoman Bugdon thanked the fire department for all their assistance, Kimberly Campellone, Chris DiStefano, Jackie Keselica for working the hot chocolate and cookie station, and councilmembers' spouses for their cookie donations.

Fire and Ambulance:

MSAs have been ordered to replace those that have been outdated. Six packs were ordered and six extra packs were also ordered. Turnout gear will not be replaced at this time. Radios have been programmed; Galloway (Kurtz) programmed the radios at no cost.

Board of School Estimates:

Council President Rummler and Councilman Wessler have both received concerns from parents regarding lack of maintenance during daytime hours at the school.

Council President Rummmler thanked the board for changing the time of their meetings from 4pm to 6pm. He has heard a lot of positive feedback regarding the time change.

Planning Board:

There was no meeting in December.

Mayor Giberson stated that no action is needed at this time regarding the restoration plan. The new V zones are still pending.

Code Enforcement:

No report.

Construction:

Six permits were issued for alterations, one for new construction, and three zoning permits for a total of ten permits issued in November.

Senior Services:

Councilwoman Bugdon received a light weight wheelchair. Receipts will be given for the donations for tax purposes.

Finance:

No report.

Building:

The new city hall is underway. The foundation is going in. Biweekly job meetings have been and will continue to take place.

The building committee is in agreement with removing the old city hall sign since it will not blend in with the new city hall. No councilmembers objected to the removal of the sign; Councilwoman Bugdon suggested that the replacement sign not be made of wood. Councilman Adams asked if the architect is designing a sign. Councilman Giberson stated that the sign is something that will need to be worked on.

Additionally, Wilkinson will be submitting a proposal for paving and lighting protection. Also, three items have been removed which will save money: heaters, fire shutters and electric for base board plug in.

Councilwoman Bugdon asked that she be contacted prior to any shrubs or trees being removed at the new city hall site. In addition, she asked that the flags be removed since the lights are not working at the flag poles.

STORMWATER TRAINING FOR ELECTED OFFICIALS

Clerk KimberllycCampellone stated that certain criteria has to be met for Stormwater Management. Such as keep pollution out of storm drains, don't feed wildlife, clean up

after your pet, don't litter, dispose of yard waste properly, and limit use of fertilizer and pesticides.

Councilman Adams asked if the City was in compliance with the storm drain messages. Clerk Campellone advised that the City was in compliance.

OPEN TO PUBLIC PORTION

On the motion of Councilmember Bugdon, seconded by Councilmember Giberson and carried.

William Johnson, Tax Assessor, advised that a revaluation order was received by the Atlantic County Board of Taxation urging the City to complete a revaluation. The City has to file an answer as to whether the City wishes to contest it or file an action plan as to what the city intends to do.

Kimberly Procopio Esq., advised that a revaluation has not been completed in 17years.

Additionally, Mr. Johnson stated that new tax maps will need to be submitted to the State.

CLOSED TO THE FLOOR FOR TOPICS FOR PUBLIC PORTION:

Hearing nothing further from the public, Councilmember Bugdon moved, seconded of Councilmember Riegel and carried to close the public portion.

CORRESPONDENCE:

None

RESOLUTIONS:

73-2013 Appointment of Risk Management Consultant

On the motion of Councilmember Bugdon seconded by Councilmember Giberson and carried.

YES: Endicott, Bugdon, Riegel, Adams, Rummler, Giberson, Wessler

NO:

ABSENT:

ABSTAIN:

72-2013 Appointment of Municipal Clerk, RMC (*Kimberly Campellone*)

On the motion of Councilmember Bugdon seconded by Councilmember Giberson and carried.

YES: Endicott, Bugdon, Riegel, Adams, Rummler, Giberson, Wessler

NO:

ABSENT:

ABSTAIN:

74-2013 Appointment Fund Commissioner

On the motion of Councilmember Bugdon seconded by Councilmember Wessler and carried.

YES: Endicott, Bugdon, Riegel, Adams, Rummler, Giberson, Wessler

NO:

ABSENT:

ABSTAIN:

75-2013 Authorization to update fixed assets

On the motion of Councilmember Bugdon seconded by Councilmember Giberson and carried.

YES: Endicott, Bugdon, Riegel, Adams, Rummler, Giberson, Wessler

NO:

ABSENT:

ABSTAIN:

76-2013 Insertion of a Special Item of Revenue in the Budget Specifically Recycling Grant

On the motion of Councilmember Bugdon seconded by Councilmember Giberson and carried.

YES: Endicott, Bugdon, Riegel, Adams, Rummler, Giberson, Wessler

NO:

ABSENT:

ABSTAIN:

77-2013 Budget Transfer

On the motion of Councilmember Bugdon seconded by Councilmember Wessler and carried.

YES: Endicott, Bugdon, Riegel, Adams, Rummler, Giberson, Wessler

NO:

ABSENT:

ABSTAIN:

78-2013 Indicating the Schedule of Regular City Council Meetings for 2014

On the motion of Councilmember Bugdon seconded by Councilmember Giberson and carried.

YES: Endicott, Bugdon, Riegel, Adams, Rummler, Giberson, Wessler

NO:

ABSENT:

ABSTAIN:

79-2013 Authorizing a Change order in a Contract between the City of Port Republic and JW Pedersen

On the motion of Councilmember Bugdon seconded by Councilmember Giberson and carried.

YES: Endicott, Bugdon, Riegel, Adams, Rummler, Giberson, Wessler

NO:
ABSENT:
ABSTAIN:

ORDINANCES:

06-2013-Comcast Renewal (hold)

08-2013 Requiring the numbering of all homes and buildings in the City of Port Republic
First Reading/ Introduction
Tabled

UNFINISHED BUSINESS:

NEW BUSINESS:

Reorganization Meeting to be held on Thursday, January 2, 2014 6:00 pm.
Location Port Republic Volunteer Fire House
Resolution 78-2013 Passed

PROCLAMATION:

None

OPEN TO PUBLIC PORTION

On the motion of Councilmember Bugdon, seconded by Councilmember Riegel and carried.

Kathy Cox, 123 Moss Mill Rd., asked what time the public portion of the January 2, 2014 meeting would begin. She was advised that it would be at 6pm. Additionally she asked in what month in 2015 the new assessments would be on the books. Mr. Johnson advised that the assessments would be on the books in January 2015 to be reflected in the new tax bills going out in July or August 2015.

CLOSED TO THE FLOOR FOR TOPICS FOR PUBLIC PORTION:

Hearing nothing further from the public, Councilmember Giberson moved, seconded of Councilmember Wessler and carried to close the public portion.

EXECUTIVE SESSION:

Open executive session on the motion of Councilmember Wessler, seconded by Councilmember Giberson and carried.

ES 12-2013 Authorization to Enter into Executive Session Regarding

1. Port Republic Post Office
2. Citywide Revaluation (*Tax Assessor Bill Johnson*)

ADJOURNMENT

On the motion of Councilmember Bugdon, seconded of Councilmember Wessler and carried to adjourn at 8:43 p.m.

Respectfully submitted

Kimberly A. Campellone
Acting Municipal Clerk