

**PLANNING BOARD
MINUTES**

January 8, 2018

Gail Haviland was sworn in prior to the meeting.

On the above date at the Port Republic City Hall, 143 Main Street, Port Republic, New Jersey, Planning Board Vice-Chairman Gail Haviland called the meeting to order at 7:00 PM and made a statement in compliance with Sunshine Law.

Roll Call

Members Present: Kathy Brady, Gail Haviland, Robert Haviland, Nick Lampe, Bob Montag, and Council Representative Donna Riegel

Board Secretary Vicki Cantell

Absent: Kevin Cain, Mayor Gary Giberson, Brad Hooper, Barry Horas, and Board Attorney Mike Fitzgerald

Minutes - On the motion of Mrs. Riegel, second of Mr. Haviland and carried unanimously to accept the minutes of December 11, 2017.

City Council Report – Mrs. Riegel informed announced that Council had received a letter of the Post Office’s intent to leave the current building within six months. Council is working hard to keep the Post Office in town and has suggested two sites for them to place a self-contained building.

NEW BUSINESS – Reorganization

Chairman - On the motion of Mr. Haviland, second of Mrs. Riegel and carried unanimously to have Barry Horas continue to serve as chairman.

Vice-Chairman – On the motion of Mrs. Riegel, second of Mr. Lampe and carried unanimously to have Gail Haviland continue to serve as Vice Chairman.

Secretary – On the motion of Mr. Haviland, second of Mrs. Riegel and carried unanimously to have Vicki Cantell serve as secretary.

Consultants - On the motion of Mr. Haviland, second of Mrs. Riegel and carried unanimously to have Mike Fitzgerald serve as Board Attorney, Matt Doran serve as Board Engineer and Tiffany CuvIELLO serve as Board Planner on an as-needed basis.

Dates - On the motion of Mr. Haviland, second of Mrs. Riegel and carried unanimously to accept the meeting dates as submitted.

Mrs. Riegel was reappointed to serve as Council Representative and Kevin Cain as Building Official.

NEW BUSINESS

Mr. Haviland began a discussion of member training by suggesting the Mike Fitzgerald be contacted regarding the possibility of his providing the mandatory training for new members as well as a refreshed course for long-standing members. Secretary to inquire. It was noted that Bob Montag has already received training and Nick Lampe is planning on attending the upcoming course.

OLD BUSINESS - none

OPEN TO THE PUBLIC - none

CORRESPONDENCE – notification of Marienski application under Flood Hazard General-Permit-By- Certification received.

BILLS – On the motion of Mrs. Haviland, second of Mayor Giberson and carried by unanimous roll call vote to pay the secretary.

ADJOURNMENT – On the motion of Mrs. Reigel, second of Mr. Lampe and carried unanimously to adjourn the meeting at 7:18 PM.

Respectively submitted,

Vicki L. Cantell
Board Secretary