



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY:

Municode: **Filename:** 0120_fba_2019.xlsm

Website:

Phone Number:

Mailing Address:

Email the UFB if not using Outlook

Municipality: **State:** **Zip:**

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Gary	B	Giberson	12/31/2021	

Chief Administrative Officer

n/a				
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Chief Financial Officer

Jenna	M	Kelly		jenna@portrepublicnj.org
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Municipal Clerk

Kimberly	A	Campellone		kim@portrepublicnj.org
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Registered Municipal Accountant

Nancy		Sbrolla		nsbrolla@ford-scott.com
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Doris		Budgton	12/31/2021	doris@portrepublicnj.org
Steve		Allgeyer	12/31/2021	steve@portrepublicnj.org
Roger		Giberson	12/31/2020	gary@portrepublicnj.org
Kevin		Wessler	12/31/2020	kevinw@portrepublicnj.org
Thomas		Kurtz	12/31/2020	tom@portrepublicnj.org
Donna		Riegel	12/31/2019	donnar@portrepublicnj.org
Stanley		Kozlowski	12/31/2020	stan@portrepublicnj.org

USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

2018 Calendar Year Property Tax Levies - ALL entities levying property taxes

	Calendar Year Tax Rate	Calendar Year Tax Levy	% of Total Levy	Avg Residential Taxpayer Impact
Municipal Purpose Tax	0.510	\$586,870.00	19.02%	\$1,178.72
Municipal Library			0.00%	\$0.00
Municipal Open Space	0.020	\$23,035.00	0.75%	\$46.22
Fire Districts (avg. rate/total levies)			0.00%	\$0.00
Other Special Districts (total levies)			0.00%	\$0.00
Local School District			0.00%	\$0.00
Regional School District	1.558	\$1,793,295.00	58.11%	\$3,600.72
County Purposes	0.533	\$613,205.30	19.87%	\$1,231.82
County Library	0.035	\$41,064.64	1.33%	\$80.88
County Board of Health	0.023	\$26,771.45	0.87%	\$53.15
County Open Space	0.001	\$1,632.40	0.05%	\$2.31
Other County Levies (total)			0.00%	\$0.00
Total (Calendar Year 2018 Budget)	2.680	\$3,085,873.79	100.00%	\$6,193.82

Total Taxable Valuation as of October 1, 2018 \$7,916,692.00
 (To be used to calculate the current year tax rate)
 Current Year Average Residential Assessment \$231,112.00

Prior Year to Current Year Comparison

Comparison - Municipal Purposes Tax Rate

Prior Year	Current Year	% Change (+/-)
0.510	0.510	0.00%

Comparison - Municipal Purposes Tax Levy

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$586,870.00	\$588,139.00	0.22%	\$1,269.00

Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$1,178.72	\$1,178.67	0.00%	(\$0.05)

Sheet UFB-1

Current Year 2019 Budget

Taxes	Actual/Estimated	Tax Levy
Municipal Purpose Tax	ACTUAL	\$588,139.00
Municipal Library		
Municipal Open Space	ESTIMATED	\$25,000.00
Fire Districts (total levies)		
Other Special Districts (total levies)		
Local School District		
Regional School District	ESTIMATED	\$1,800,000.00
County Purposes		
County Library	ESTIMATED	\$675,000.00
County Board of Health		
County Open Space		
Other County Levies (total)		
Total ESTIMATED amount to be raised by taxes		\$3,088,139.00
Revenue Anticipated, Excluding Tax Levy		621,152.00
Budget Appropriations, before Reserve for Uncollected Taxes		1,125,794.00
Total Non-Municipal Tax Levy		\$2,500,000.00
Amount to be Raised by Taxes - Before RUT		\$3,004,642.00
Reserve for Uncollected Taxes (RUT)		\$75,579.39
Total Amount to be Raised by Taxes		\$3,080,221.39
% of Tax Collections used to Calculate RUT		97.55%
If % used exceeds the actual collection % then reference the statutory exception used		
Tax Collections - ACTUAL as of Prior Year		
Total Tax Revenue, Collections CY 2018		\$3,020,089.79
Total Tax Levy, CY 2018		\$3,096,056.59
% of Taxes Collected, CY 2018		97.55%
Delinquent Taxes - December 31, 2018		\$746,116.08

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	22.78%	\$50,110.00	\$220,000.00	\$270,110.00	\$270,110.00							
08	Local Revenue	-1.52%	(\$1,506.00)	\$99,256.00	\$97,750.00	\$97,750.00							
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$176,307.00	\$176,307.00	\$176,307.00							
08	Uniform Construction Code Fees	#DIV/0!	\$0.00		\$0.00								
	Special Revenue Items w/ Prior Written Consent												
11	Shared Services Agreements	#DIV/0!	\$0.00		\$0.00								
08	Additional Revenue Offset by Appropriations	-84.61%	(\$13,091.00)	\$15,473.00	\$2,382.00	\$2,382.00							
10	Public and Private Revenue	#DIV/0!	\$0.00		\$0.00								
08	Other Special Items	#DIV/0!	\$0.00		\$0.00								
15	Receipts from Delinquent Taxes	-10.40%	(\$8,656.00)	\$83,259.00	\$74,603.00	\$74,603.00							
	Amount to be raised by taxation												
07	Local Tax for Municipal Purposes	-3.84%	(\$23,482.00)	\$611,621.00	\$588,139.00	\$588,139.00							
07	Minimum Library Tax	#DIV/0!	\$0.00		\$0.00								
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	0.28%	\$3,375.00	\$1,205,916.00	\$1,209,291.00	\$1,209,291.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2018 Value)				Property Tax Assessments - Exempt Properties (October 1, 2018 Value)				
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total	
1 Vacant Land	95	\$3,150,500.00	2.72%	15A Public Schools	4	\$2,911,600.00	27.19%	
2 Residential	468	\$107,962,800.00	93.25%	15B Other Schools	0		0.00%	
3A/3B Farm	4	\$867,600.00	0.75%	15C Public Property	53	\$5,958,700.00	55.65%	
4A Commercial	2	\$3,790,900.00	3.27%	15D Church and Charities	3	\$1,492,700.00	13.94%	
4B Industrial			0.00%	15E Cemeteries & Graveyards	9	\$228,400.00	2.13%	
4C Apartments			0.00%	15F Other Exempt	6	\$116,020.00	1.08%	
5A/5B Railroad			0.00%					
6A/6B Business Personal Property			0.00%					
Total	569	\$115,771,800.00	100.00%	Total	75	\$10,707,420.00	100.00%	
Average Ratio (%), Assessed to True Value		95.13%		Percentage of Exempt vs. Non-Exempt Properties				9.25%
Equalized Valuation, Taxable Properties		\$121,698,517.82						
Total # of property tax appeals filed in 2018		County Tax Board		2.00				
		State Tax Court						
Number of 2018 County Tax Board decisions appealed to Tax Court								
Number of pending property tax appeals in State Tax Court								
Amount paid out by municipality for tax appeals in 2018								

Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2018 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
		8.00	7,535.00	\$7,000.00				\$535.00
Governing Body	1.00	5.00	173,495.78	\$135,654.00		\$9,017.00	\$18,447.78	\$10,377.00
Supervisory Staff (Department Heads & Managers)			0.00					
Police Officers (Including Superior Officers)			0.00					
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above	2.00	11.00	262,056.29	\$173,578.00	\$4,962.00	\$12,386.00	\$57,472.29	\$13,658.00
All Other Non-Union Employees not listed above								
Totals	3.00	24.00	443,087.07	\$316,232.00	\$4,962.00	\$21,403.00	\$75,920.07	\$24,570.00

Is the Local Government required to comply with NJSA 11A (Civil Service)? - YES or NO

NO

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
Active Employees - Health Benefits - Annual Cost						
Single Coverage	1.00	\$11,007.36	\$11,007.36	2.00	\$11,062.88	\$22,125.76
Parent & Child	1.00	\$20,691.36	\$20,691.36			\$0.00
Employee & Spouse (or Partner)	1.00	\$22,014.72	\$22,014.72			\$0.00
Family	1.00	\$30,710.64	\$30,710.64	2.00	\$30,808.68	\$61,617.36
Employee Cost Sharing Contribution (enter as negative -)			\$8,504.01			\$9,246.12
Subtotal	4.00		\$92,928.09	4.00		\$92,989.24
Elected Officials - Health Benefits - Annual Cost						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family						
Employee Cost Sharing Contribution (enter as negative -)			\$0.00	0.00		\$0.00
Subtotal	0.00		\$0.00	0.00		\$0.00
Retirees - Health Benefits - Annual Cost						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family						
Employee Cost Sharing Contribution (enter as negative -)			\$0.00	0.00		\$0.00
Subtotal	0.00		\$0.00	0.00		\$0.00
GRAND TOTAL	4.00		\$92,928.09	4.00		\$92,989.24

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

Yes

Is prescription drug coverage provided by the SHBP (Yes or No)?

Yes

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

			Current Year	2020	2021	All Additional Future
			Budget	Budget	Budget	Years' Budgets
	Gross Debt	Deductions	Net Debt			
Local School Debt			\$0.00			
Regional School Debt			\$0.00			
Utility Fund Debt			\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
0			\$0.00			
Municipal Purposes						
Debt Authorized	\$36,249.00		\$36,249.00			
Notes Outstanding	\$200,000.00		\$200,000.00			
Bonds Outstanding			\$0.00			
Loans and Other Debt			\$0.00			
Total (Current Year)	\$236,249.00	\$0.00	\$236,249.00			
Population (2010 census)	<u>1,037</u>					
Per Capita Gross Debt	<u>\$227.82</u>					
Per Capita Net Debt	<u>\$227.82</u>					
3 Yr. Average Property Valuation		<u>\$125,025,919.00</u>				
Net Debt as % of 3 Year Avg Property Valuation		<u>0.19%</u>				
Utility Fund - Principal						
Utility Fund - Interest						
Bond Anticipation Notes - Principal			\$100,000.00			
Bond Anticipation Notes - Interest			\$5,360.00			
Bonds - Principal						
Bonds - Interest						
Loans & Other Debt - Principal						
Loans & Other Debt - Interest						
Total			\$105,360.00	\$0.00	\$0.00	\$0.00
Total Principal			\$100,000.00	\$0.00	\$0.00	\$0.00
Total Interest			\$5,360.00	\$0.00	\$0.00	\$0.00
% of Total Current Year Budget			7.15%			
Description	Debt Not Listed Above					
Total Guarantees - Governmental						
Total Guarantees - Other						
Total Capital/Equipment Leases						
Total Other						
Bond Rating	Moody's	Standard & Poors	Fitch			
Rating						
Year of Last Rating						
Mark "X" if Municipality has no bond rating						

USER FRIENDLY BUDGET SECTION - Notes

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