

PLANNING BOARD MINUTES

January 10, 2022

On the above date Planning Board Chairman Barry Horas called the meeting to order at 7:00 PM. After the Flag Salute he made a statement in compliance with Sunshine Law.

Reappointments

New Mayor Niki Giberson who was welcomed to the Board and was sworn in. Gail Haviland was reappointed as a member and Doreen Kelly was reappointed as an alternate. Both were sworn in.

Roll Call

Members Present: Kathy Brady, Gail Haviland, Robert Haviland, Mayor Niki Giberson, Barry Horas, Doreen Kelly, Bill Montag, and Paul Smisek.

Board Attorney Joe McGroarty and Board Secretary Vicki Cantell

Absent: Kevin Cain and Joe Martin.

Minutes – On the motion of Donna Riegel, second of Gail Haviland and carried unanimously to accept the minutes of August 9, 2021

City Council Report – Mrs. Riegel noted the new Mayor had been sworn in and that she had been reappointed by Mayor Giberson to the Board. Kevin Cain remains on the Board as Building Official.

NEW BUSINESS – Reorganization

Chairman – On the motion of Bob Haviland, second of and carried unanimously to have Barry Horas continue as Chairman.

Vice Chairman – On the motion of Donna Riegel, second of Bob Haviland, and carried unanimously to have Gail Haviland serve as Vice Chariman.

Secretary – On the motion of Barry Horas,, second of Bob Haviland and carried unanimously to have Vicki Cantell serve as Board Secretary.

Attorney - On the motion of Bob Haviland, second of Donna Riegel and carried unanimously to have Joe McGroarty serve as Board Attorney.

Engineer & Consultants - On the motion of Gail Haviland, second of Donna Riegel and carried unanimously to have Matt Doran serve as Board Engineer and Tiffany CuvIELLO serve as Board Planner as needed.

Meeting Dates – On the motion of Gail Haviland, second of Kathy Brady, and carried to accept the meeting dates.

The secretary brought to the Board's attention that as part of the Master Plan Update due in 2025 the City is required to incorporate a Climate Change Resiliency Plan. Should any member think of an issue to be addressed, please let the secretary know to add it to the file.

OPEN TO THE PUBLIC – There were none in attendance.

OLD BUSINESS – Bob Haviland had some questions regarding the Allen pole barn previously approved by the Board. Attorney McGroarty informed the Board that once the Board approves an application, the Board has have no further involvement. Compliance with the building and zoning code is monitored and enforced by the building inspector's office on behalf of the town. If a property wants relief or an interpretation code, they can make a formal application to the board.

CORRESPONDENCE – Notification that the Mannis subdivision and been filed with the County.

BILLS – There were no bills.

ADJOURNMENT – On the motion of Bob Haviland, second of Donna Riegel and carried unanimously to adjourn the meeting at 7:23 PM.

Respectively submitted,

Vicki L. Cantell, Board Secretary