

PLANNING BOARD MINUTES

January 9, 2023

On the above date Planning Board Vice Chairman Gail Haviland called the meeting to order at 7:00 PM. After the Flag Salute she made a statement in compliance with Sunshine Law.

Reappointments

Mayor Niki Giberson reappointed Donna Riegel as Council Representative, Kathy Brady as a four-year member and Joe Martin as a two-year alternate.

Roll Call

Members Present: Kathy Brady, Kevin Cain, Gail Haviland, Robert Haviland, Mayor Niki Giberson, Joe Martin, Bill Montag, and Donna Riegel.

Board Attorney Joe McGroarty and Board Secretary Vicki Cantell

Absent: Barry Horas, Doreen Kelly and Paul Smisek.

Minutes – On the motion of Donna Riegel, second of Joe Martin and carried unanimously to accept the minutes of November 28 with the addition of specifying the deleted line ‘regarding numerous updates for city properties...’

City Council Report – Mrs. Riegel noted that City Council had met last week and have elected Roger Giberson as Council President and Steve Allgeyer as Pro Tem. She had been reappointed by Mayor Giberson to the Board and Kevin Cain remains on the Board as Building Official.

NEW BUSINESS – Reorganization

Chairman – On the motion of Donna Riegel, second of Bob Haviland, and carried unanimously to have Barry Horas continue as Chairman.

Vice Chairman – Gail Haviland expressed her wish to not be nominated. On the motion of Donna Riegel, second of Bob Haviland, and carried unanimously to have Paul Smisek serve as Vice Chariman.

Secretary – On the motion of Donna Riegel,, second of Kathy Brady, and carried unanimously to have Vicki Cantell serve as Board Secretary.

Attorney - On the motion of Kathy Brady, second of Donna Riegel and carried unanimously to have Joe McGroarty serve as Board Attorney.

Engineer & Consultants - On the motion of Bob Haviland, second of Bill Montag, and carried unanimously to have Matt Doran serve as Board Engineer and continue to use the City Planner, Joe Rutala.

Meeting Dates – On the motion of Joe Martin, second of Donna Reigel, and carried to accept the meeting dates.

New Business - None

OLD BUSINESS – City Planner Joe Rutala presented the Area in Need of Redevelopment report. He stated that there eight criteria that need to be met and the property know as 400 English Creek Road meets them including that the property has been vacant for over ten years except for the gravel removal. If the Board agrees that the area is in need of redevelopment, they should make that recommendation to City Council who, in turn, would submit at application to the state to do so. If approved then the project would come back to the Board for further review.

OPEN TO THE PUBLIC – There was no one in attendance.

Mayor Giberson noted that two solar companies had approached the city regarding leasing the property with two different proposals. She asked Mr. Rutala if the city had to designate a developer. He replied that City Council can choose to do that if they wish thereby controlling the standards any solar company would need to comply with.

On the motion of Bob Haviland, second of Donna Riegel and carried by unanimous roll call vote to recommend that City Council consider designating this site as an area in need of redevelopment.

CORRESPONDENCE – None

BILLS – A bill from the New Jersey Planning Officials for \$325.00 was received. After a discussion verifying all members had the required training on the motion of Joe Martin, unanimously to place the membership on hold until needed.

ADJOURNMENT – On the motion of Donna Riegel, second of Joe Martin and carried unanimously to adjourn the meeting at 7:35 PM.

Respectively submitted,

Vicki L. Cantell, Board Secretary