

PLANNING BOARD MINUTES

June 10, 2024

On the above date Planning Board Chairman Barry Horas called the meeting to order at 7:00 PM. After the Flag Salute he made a statement in compliance with Sunshine Law.

The new Building Official was introduced and welcomed to the Board.

Roll Call

Members Present: Kathy Brady, Gail Haviland, Robert Haviland, Barry Horas, Joe Martin, Donna Riegel, Paul Smisek and Building Official Rich Stevens.

Board Attorney Joe McGroarty and Board Secretary Vicki Cantell

Absent: Mayor Niki Giberson, and Bill Montag

Minutes – Bob Haviland made a motion to accept the minutes, Gail Haviland seconded it but Donna Riegel objected. She felt that all the details of what Cathy Bridge agreed to include in her variance request should be noted in the minutes and some were not mentioned. The secretary was instructed to listen to the meeting recording noting everything Cathy Bridge agreed to.

The minutes were accepted and an addendum to the minutes will be attached.

City Council Report – Councilperson Donna Reigel noted that the City Clerk had retired and Brandy Blevin took her place. Building Official Kevin Cane retired. In addition to Rich Stevens, Jimmy Regaluto has been hired to cover plumbing inspections. The Port Day parade begins at 3:45. The City is continuing to look for grants to repair the dam. The Council will adopt the updated redevelopment plan at the next meeting and the City has received a \$1,000 grant for recreational facility use.

A discussion took place with Donna Riegel noting concerns regarding information such as responsibility for maintenance of the road, how much clearance would be required for trucks to get through, how often reporting of same should be, how large of a passing area and a turn-around for trucks.

Attorney McGroarty noted that the resolution includes a turn around at the end of the road, they must submit a plan for a 20-foot passing lane, they must maintain Blakes Lane both horizontally and vertically and confirm same annually.

NEW BUSINESS – None

Secretary distributed a variance for Blueberry Hill RV Park scheduled for July 8th noting the discrepancy of two pictures included under Exhibits. Only the one-story building applies. This was confirmed in writing by Attorney Tom Darcy.

OLD BUSINESS – Bridge Resolution

On the motion of Donna Riegel, second of Paul Smisek and carried to approve the resolution. Joe Martin abstained as he was not present at the last meeting.

OPEN TO THE PUBLIC – There was no one in attendance.

CORRESPONDENCE – Notification of an application for a wetlands permit-by-certification #8 for Robert Merchasin Block 30 Lot 11

BILLS – On the motion of Bob Haviland, second of Kathy Brady and carried by unanimous roll call vote to pay the secretary.

ADJOURNMENT – On the motion of Bob Haviland, second of Donna Reigel and carried unanimously to adjourn the meeting at 7:29 PM.

Respectively submitted,

Vicki L. Cantell, Board Secretary