

**PLANNING BOARD
MINUTES**

January 12, 2026

On the above date Planning Board Vice Chairman Paul Smisek called the meeting to order at 7:07 PM. After the Flag Salute he made a statement in compliance with Sunshine Law.

Roll Call

Members Present: Kathy Brady, Gail Haviland, Robert Haviland, Barry Horas, Joe Martin, Council Representative Donna Riegel, and Paul Smisek.

Board Attorney Joe McGroarty and Board Secretary Vicki Cantell

Absent: Mayor Niki Giberson, Bill Montag, and Building Official Pat Naticchione.

Minutes – On the motion of Donna Riegel, second of Kathy Brady and carried unanimously to accept the minutes of September 8, 2025.

City Council Report – Donna Riegel reported that City Council's last meeting was their reorganization meeting so there was nothing new to report.

NEW BUSINESS

Chairman – On the motion of Paul Smisek, second of Donna Riegel, and carried unanimously to have Barry Horas continue as Chairman.

Vice Chairman - On the motion of Joe Martin, second of Donna Riegel, and carried unanimously to have Paul Smisek continue to serve as Vice Chairman.

Secretary – On the motion of Paul Smisek, second of Kathy Brady, and carried to have Vicki Cantell serve as Board Secretary. Donna Riegel abstained.

Attorney, Engineer & Consultants - - On the motion of Bob Haviland, second of Donna Riegel and carried unanimously to have Joe McGroarty serve as Board Attorney, have Matt Doran serve as Board Engineer, and Tiffany CuvIELLO Morrissey as Planner.

Meeting Dates – On the motion of Donna Riegel, second of Paul Smisek, and carried to accept the meeting date as submitted.

OLD BUSINESS – Joe missed the last meeting and inquired as to the status of the Nacote Creek dredging and where the spoils would go. Donna explained the state position of having any spoils be placed on state lands.

NEW BUSINESS – It was noted that the City Master Plan is due to be updated this year. Donna Riegel brought attention to the possibility of a liquor license being discussed and that there was only one place, Chestnut Neck, that has the proper zoning. The affordable housing situation was also brought up and the rezoning of some property along Route 9 was again suggested.

Bob Haviland suggested and it was then decided that a committee would be formed to review the present Master Plan and bring suggestions/ideas to the full Board for discussion. Bob Haviland, Joe Martin and Donna Riegel volunteered to be on the committee. The Board was reminded that we only make recommendations to City Council and they have the responsibility to make any changes.

OPEN TO THE PUBLIC – On the motion of Donna Riegel, second of Bob Haviland, and carried unanimously to open the meeting to the public but noting there was no one in attendance, it was closed..

CORRESPONDENCE – Nothing has been received.

BILLS – There were none

ADJOURNMENT – On the motion of Donna Reigel, second of Bob Haviland and carried unanimously to adjourn the meeting at 7:26 PM.

Respectively submitted,

Vicki L. Cantell, Board Secretary